



HEADQUARTERS IOWA NATIONAL GUARD

Office of the Adjutant General

Camp Dodge

7105 NW 70th Avenue
Johnston, Iowa 50131-1824

JFHQ-IA-DCSAVS-SH

1 October 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Motorcycle Safety Policy

1. References.

- a. DoD Instruction 6055.4, *DoD Traffic Safety Program*, 29 Jul 99.
- b. AR 190-5, *Motor Vehicle Traffic Supervision*, 8 Jul 88.
- c. AR 385-55, *Prevention of Motor Vehicle Accidents*, 12 Mar 87.
- d. *Army Safety Campaign Plan*, Apr 04.
- e. Message, DA Washington DC, DACS-SF, 011431Z Nov 03, subject: Motorcycle Safety Training and Operating Requirements.
- f. Message, DA Washington DC, DACS-SF, 011441Z Jan 05, subject: Motorcycle Safety Training and Operating Requirements.

2. Purpose. The purpose of this memorandum is to inform Iowa Army National Guard personnel of the applicability of the motorcycle safety requirements of AR 385-55 to the Iowa Army National Guard.

3. Applicability. AR 385-55 is applicable to Iowa Army National Guard personnel and installations. Appendix B, Highway Safety Program Standards, paragraph B-3, Motorcycle Safety, sets out the requirements for operation of motorcycles by Iowa Army National Guard personnel or on Iowa Army National Guard installations. The requirements of paragraph B-3 are set out in enclosure 1. The requirements are applicable to all operators and passengers of motorcycles on all Iowa Army National Guard facilities. In particular, the requirements apply as follows:

- a. Military personnel on duty, regardless of status. Active Guard and Reserve (AGR) personnel will comply with paragraph B-3 at all times regardless of location. Active Duty for Special Work (ADSW), Active Duty for Training (ADT), and Inactive Duty for Training (IADT) personnel will comply with all provisions of this memorandum while in a military status or at a National Guard facility.
- b. Civilian employees of the Iowa Army National Guard, including military technicians, while operating a motorcycle on duty or on Iowa Army National Guard facilities.
- c. Civilians, including part time military personnel while not performing military duty, operating motorcycles on Iowa Army National Guard facilities.

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4. Training. Paragraph B-3 requires completion of an Army approved motorcycle safety program. Personnel shall complete a Motorcycle Safety Foundation (www.msf-usa.org) Safety Course prior to operating a motorcycle on duty or on Iowa Army National Guard facilities. This requirement will be effective for the Iowa National Guard, 1 July 2006.

a. Training is available at the locations cited in Enclosure 2. Starting in Spring 2006, the State Safety Office will offer certified Motorcycle Safety Foundation Safety Courses on Camp Dodge at no expense to motorcyclists.

b. Incentives available in the civilian sector for personnel who complete a safety course are in Enclosure 3.

5. Enforcement.

a. Camp Dodge Security will deny access to Camp Dodge for any person failing to comply with motorcycle or personal protection requirements as specified in AR 385-55.

b. Civilian employees of the Iowa Army National Guard, including military technicians, who are not in compliance with the motorcycle or personal protection requirements as specified in AR 385-55 may park their motorcycles in a holding area at the Maintenance Armory and contact their place of work for transportation from the Maintenance Armory to their office.

c. Enforcement of these measures within the boundaries of Camp Dodge and elsewhere within the State are a command responsibility and fundamental to sustaining basic safety measures among personnel.

d. Personnel in an active status injured in an accident but not in compliance with the personal protection requirements may be found Not in the Line of Duty Due to Own Misconduct.

6. Point of Contact. The point of contact for this memorandum is MAJ Leon B. Altman, commercial: (515) 252-4460, or e-mail: leon.altman@ia.ngb.army.mil.

FOR THE ADJUTANT GENERAL



STEPHEN M. BLOOMER
COL, GS, Iowa ARNG
Chief of Staff

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"A" - Army

Personal Protective Equipment

The following are the minimum requirements for personnel riding a motorcycle or moped, whether driving or a passenger:

- a. A helmet meeting DOT motorcycle safety helmet construction standards properly fastened under the chin.
- b. Impact or shatter-resistant goggles or a full-face shield properly attached to the helmet. A motorcycle or moped windshield or fairing is not a substitute.
- c. Full-fingered gloves or mittens.
- d. Long trousers and long-sleeved shirt or jacket.
- e. Leather boots or over-the-ankle footwear.
- f. High-visibility upper garment. A reflective belt worn diagonally across the torso or a reflective vest.

Motorcycle Requirements

The following are the minimum requirements for the motorcycle on a National Guard facility.

- a. Motorcycles and mopeds must have one rearview mirror mounted on the handlebar or fairing. (Two rearview mirrors are strongly encouraged.)
- b. Headlights must be on at all times.

SPONSORS	LOCATIONS	TELEPHONE
Northeast Iowa Community College	Calmar Peosta	800-728-2256 Ext 219 888-643-3228 Ext 380
North Iowa Area Community College	Hampton	888-466-4222 See "ARIES"
Iowa Lakes Community College	Emmetsburg	See "ARIES"
Northwest Iowa Community College	Sheldon	800-352-4907
Iowa Central Community College	Fort Dodge Storm Lake	515-576-0099 Ext 2337
Iowa Valley Community College District	Marshalltown	800-284-4823
Hawkeye Community College	Waterloo	319-296-4017
ABATE of Iowa, Inc.	Algona Cherokee Council Bluffs Davenport Forest City Madrid Marshalltown Waterloo	641-858-5001
ARIES, Inc.	Algona Emmetsburg Garner Spencer Spirit Lake	641-581-3147
Eastern Iowa Community College District	Bettendorf Clinton Muscatine	563-336-3320 888-336-3907 (Toll Free)
Kirkwood Community College	Cedar Rapids Iowa City	319-398-5690 800-332-8833 (Toll Free)
Des Moines Area Community College	Ankeny Carroll	515-964-6330 800-342-0033
Western Iowa Tech Community College	Sioux City	712-274-8733 Ext 6404
Iowa Western Community College	Council Bluffs	See "ABATE"
Southwestern Community College	Creston	641-782-1417
Indian Hills Community College	Ottumwa	800-346-4413
Southeastern Iowa Community College	Keokuk West Burlington	800-828-7322 866-722-4692 Ext 8104
Zylstra's Harley Davidson of Ames	Ames	515-232-6223
Silver Eagle Harley Davidson/Buell Cycle Center	Waterloo	319-235-6505 Ext 19
Wilwert's Harley Davidson	Dubuque	800-359-1980

Pass It On!

**RiderCoaches/Instructors and
Training Site Administrators:**

Here's some hot news for you and your students that will help make taking the **RiderCourse**SM easier and more attractive than ever.

American Honda, American Suzuki Motor Corp., BMW of North America, Harley Owner's Group Kawasaki Good Times Owners Club and Yamaha Motor Corp., have much more in common than you might think. Each has it's own incentive program designed to benefit **RiderCourse**SM graduates.

American Honda Motor Co., Inc.
Attn: Rider Education,
Mail Stop 100-4C-6C
1919 Torrance Boulevard
Torrance, CA 90501-2746

American Honda offers a maximum \$75 reimbursement to members of the Honda Rider's Club of America (HRCA). Some limitations apply, and full eligibility rules are contained in the member's benefit manual. This offer is limited to the BRC, MRC:RSS and ERC courses.

Riders who own a Honda motorcycle or scooter can join at their Honda dealer or by calling (800) 847-4722. Single membership is \$39.95 with roadside assistance. Membership without roadside assistance is \$24.95.

Diane Melot
American Suzuki Motor Corporation
P.O. Box 1100
Brea, CA 92822

American Suzuki offers a **RiderCourse**SM benefit for new "Rider Graduates." American Suzuki will reward a **RiderCourse**SM graduate \$50.00 upon verification of both the course completion and the purchase of a new street legal Suzuki motorcycle (one reward per person.) Purchaser must submit a copy of the course tuition receipt, **RiderCourse**SM completion card, motorcycle purchase invoice and a reimbursement form (given to the purchaser by the dealer at the time of purchase) to American Suzuki. Training can occur up to six months before or six months after purchase of a new street legal motorcycle.

BMW of North America, Inc.
**See your local dealer for form
and mailing address.**

BMW offers FULL tuition reimbursements with the purchase of a new, street-legal BMW motorcycle, regardless of model year. Training must be completed either six months prior to, or six months after, the purchase. The tuition fee is paid by the student to the training site. After completing the **RiderCourse**SM, the student must mail copies of the tuition receipt, the purchase invoice, the **RiderCourse**SM completion card, and the BMW reimbursement form.

Harley Owners Group (H.O.G.)
Safe Rider Skills
P.O. Box 453
Milwaukee, WI 53201

Harley Owners Group (H.O.G.) and **Buell Riders Adventure Group (B.R.A.G.)** has their own special incentive for **RiderCourse**SM graduates who are H.O.G. or B.R.A.G. members. In order to receive reimbursement, member must be active in H.O.G. or B.R.A.G. on the date the course is taken. The reimbursement is up to \$50, paid in the form of a bonus coupon. Reimbursement is limited to one course annually. Requests for reimbursement must be made within 3 months from the course date. Members who have already completed a **RiderCourse**SM should submit copies of their tuition receipt and **RiderCourse**SM completion card to H.O.G. or B.R.A.G.

Buell Riders Adventure Group
(B.R.A.G.)
3700 W. Juneau Avenue
Milwaukee, WI 53208

Kawasaki Motors Corp., U.S.A.
Good Times Owners Club
(G.T.O.C.)
Tuition Reimbursement
Tuition Reimbursement
P.O. Box 25143
Santa Ana, CA 92799-5143

Kawasaki Good Times Owners Club will reimburse \$50 for completing the **RiderCourseSM** to members of the Good Times Owner's Club. One course reimbursement annually. Reimbursement will be received in the form of Good Times Owners Club bucks. Present to your dealer and put it towards your accessory purchase. To receive your reimbursement, submit copies of tuition receipt, **RiderCourseSM** completion card and don't forget to include your membership number to Kawasaki Motors Corp. USA/GTOC.

Yamaha Motor Corp., USA
MSF Training Course Incentive
6555 Katella Avenue
Cypress, CA 90630

Yamaha has taken a slightly different approach. They are offering a \$50 U.S. Savings Bond to purchasers of a new street-legal Yamaha, regardless of model year, when the purchaser completes the **RiderCourseSM**. Training must be completed within six months of purchase. To receive the Savings Bond, customers must submit copies of their Yamaha bill of sale, their **RiderCourseSM** tuition receipt, their **RiderCourseSM** completion card and a payment request form (given to the customer by the dealer at the time of purchase) to Yamaha.

Insurance Discounts: Many insurance companies offer premium discounts to your **RiderCourseSM** graduates. These can range from 5% to as much as 20% depending on the insurance company. In some cases, the savings can be as much as the course tuition itself. When you couple this with the reimbursements available, it may be possible for students to not only take the **RiderCourseSM** at (essentially) no cost, but to even put a few dollars in their pockets as well.

These are all important points to pass along to your students. Not only will it help to make them feel better about the **RiderCourseSM**, but they then become great "word-of-mouth" advertisers, helping you secure even more students for future classes.

So take the time to explain the above to your class. It'll mean more students, and more trained and safer motorcyclists on the road.

Information compiled by the Motorcycle Safety Foundation. Subject to change without notice.

Truer than ever...

"The more you know, the better it gets."