

Open Session Minutes

IOWA LAW ENFORCEMENT ACADEMY COUNCIL MEETING

February 6, 2025 9:00am

ILEA

7105 NW 70th Avenue

4640 Burma Road

Johnston, IA 50131

A meeting of the Iowa Law Enforcement Academy Council was held as a hybrid of in-person and online attendance.

Members Present: Ricardo Martinez II, Academy Council Chair
Diane Venenga, Vice Chair and Chief, North Liberty Police Department
Vicky Long Hill, Citizen of Iowa
Nathan Fulk, Colonel, Iowa State Patrol
Jim Steinkuehler, Sheriff, Crawford County Sheriff's Office
Kevin Schneider, Sheriff, Polk County Sheriff's Office
Melissa Henderson, Officer, Cedar Rapids Police Department
Daniel Jansen, Captain, West Des Moines Police Department
Sadie Weekley, Lieutenant, Marshalltown Police Department
Aaron McClelland, Captain, Waterloo Police Department
Elizabeth Quinn, Sergeant, Story County Sheriff's Office
Jana Abens, Citizen of Iowa

Members Absent: Ryan Ridout, DOT Director, Bureau of Investigation and Identity Protection
Eric Gjerde, State Representative
Steven Holt, State Representative

Legal Counsel Present: Erin Hardisty, Assistant Iowa Attorney General

Staff Present: Sherry Poole, Assistant Director, ILEA
Kristi Traynor, Legal Counsel, ILEA
Jack Heuton, ILEA
Donna Hallstrom, ILEA
Jennifer Rico, ILEA
Katy Fukuda, ILEA

Guests Present:	Daniel Mulder	Izaak Hoey	Josh Koedam
	Bret Lappin	James Sandifer	Benjamin Lavastida
	Rebecca Taylor	Rob Johanson	Madelyn Elliott
	Demetrios Elliott	Paul Pham	Michael Anderson
	Thomas Steinborn	Dan Tedrow	Shelli Tedrow
	Leland Williams		

Guests Online:	Chris Brandes	Matt Milburn	Lisa DuFour
Zach Greder	Dennis McDaniel	Carrie Folkerts	Chad McCluskey
Rick Singer	Marc Elcock	Stephan Hale	Gus Farmer
Josh O'Dell	Jacob Matthews	Skylar Linkemann	Jeff Brinkley Robert Rohmiller

Ric Martinez called the meeting to order.

Ric Martinez stated the proceedings are being recorded and reminded Council members that they are to abstain from participating in and/or voting on any action items involving a potential conflict of interest.

Ric Martinez began with the welcome and introductions of the Academy Council, ILEA staff and guests.

Ric Martinez determined there was a quorum.

The first item (#1*) on the agenda was the disclosure of potential conflicts of interest on the Open Session agenda. Diane Venenga advised that she would recuse herself from Action Item# 10 on the Open Session Agenda.

The second item (#2*) on the agenda was public comment. There were none.

The third item (#3*) on the agenda was the approval of the December 5, 2024 Open Session Council minutes.

Ric Martinez entertained a motion. Jim Steinkuehler made a motion to approve the December 5, 2024 Open Session Council minutes. Dan Jansen seconded the motion. A group voice vote was taken. All Aye; 12-0, motion carried.

The fourth item (#4*) on the agenda was the review of the Consent Agenda as presented.

Ric Martinez entertained a motion. Diane Venenga made a motion to approve the Consent Agenda as presented. Melissa Henderson seconded the motion. A group voice vote was taken. 11-Aye; 1-Recuse (Quinn), motion carried.

The fifth item (#5*) on the agenda was the CTE application for Izaak Hoey. Izaak Hoey withdrew his waiver at this time.

The sixth item (#6*) on the agenda was the Petition for Waiver of Iowa Administrative Code Rule 501-2.1(5) and 501-2.2(80B) for Demetrios Elliott.

Kristi Traynor summarized the waivers for the Council. The Council heard the moral turpitude waiver first.

In 2011, Mr. Elliott advised that he was working at KMART. He stole food and an IPOD Touch and was charged with Theft 4th. He was 19-years old at the time. He pled guilty and received a

deferred judgement. The charge was expunged in 2012. Since the incident, Mr. Elliott has earned his Criminal Justice degree and has served eight years as a correctional officer. He submitted several letters of support. The hardship for him is that he has worked very hard to physically get into shape and law enforcement is his passion. The other hardship would be a financial burden for him to provide for his five children.

Ric Martinez entertained a motion. Aaron McClelland made a motion that the Council grant the waiver for rule 501-2.1(5) as the rule imposes an undue hardship on Demetrios Elliott in that he would not be able to pursue a career in law enforcement and provide for his family; furthermore, the Council authorizes the Chair to sign a waiver order consistent with the Council's discussion. Elizabeth Quinn seconded the motion. A group voice vote was taken. All Aye; 12-0, motion carried.

Council took a break at 9:56am.

Council resumed Open Session at 10:05am.

(It should be noted that Council member, Vicky Long-Hill, was no longer present for the meeting)

Demetrios Elliott requested to go into Closed Session to discuss his petition for waiver of Iowa Administrative Code Rule 501-2.2(80B).

Ric Martinez entertained a motion. Sadie Weekley made a motion that the Council go into closed session for the purpose of discussing records that are required or authorized by state law to be kept confidential; and to evaluate the professional competency of an individual's appointment to prevent needless and irreparable injury to his/her reputation as s/he's requested a closed session, pursuant to Iowa Code sections 21.5(1)(a) and (i). Dan Jansen seconded the motion. An individual voice vote was taken. Elizabeth Quinn-Aye; Kevin Schneider-Aye; Nathan Fulk-Aye; Diane Venenga-Aye; Ric Martinez-Aye; Melissa Henderson-Aye; Dan Jansen-Aye; Aaron McClelland-Aye; Jana Abens-Aye; Jim Steinkuehler-Aye; Sadie Weekley-Aye; 11-Aye; motion carried.

Council went into Closed Session at 10:08am.

Council resumed Open Session at 10:45am.

Ric Martinez entertained a motion. Jim Steinkuehler made a motion to table the waiver that was discussed in Closed Session. Jana Abens seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

The seventh item (#7*) on the agenda was the Petition for Waiver of Iowa Administrative Code Rule 501-10.1(5) for Daniel Mulder on behalf of the Manson Police Department.

Reason for Waiver:

Mulder returned home from his 3rd deployment to find out that his wife wanted a divorce. Mulder decided to hurt himself in order to gain attention from his estranged wife. He reported to the police that he had been attacked. Mulder was charged with making false reports to law enforcement in 2014. He pled guilty to the charge and received a deferred judgment. Mulder

attended therapy for a year. Mulder stated that since going to therapy, his mental health is so much better. Mulder advised that he and his ex-wife have a good relationship now. They have joint custody and have good communication. Since the incident, Mulder worked for the DOC for 4 years, was on their CERT team, and an instructor for cell extraction, personal safety, restraints, and non-lethal weapons. Mulder then worked as a Supervisor of Public Safety and Communications for UnityPoint Health. Mulder has not been involved with law enforcement since the incident other than for traffic violations. Mr. Mulder has a K-9 that is DOE certified but cannot advance further in training unless Mr. Mulder is certified. Prohibiting him from becoming a reserve peace officer after his contributions to his community and the health system would constitute an undue hardship for him.

Ric Martinez entertained a motion. Diane Venenga made a motion that the Council move into Closed Session for the purpose of discussing records that are required or authorized by state law to be kept confidential, pursuant to Iowa Code section 21.5(1)(a). Melissa Henderson seconded the motion. An individual voice vote was taken. Elizabeth Quinn-Aye; Kevin Schneider-Aye; Nathan Fulk-Aye; Diane Venenga-Aye; Ric Martinez-Aye; Melissa Henderson-Aye; Dan Jansen-Aye; Aaron McClelland-Aye; Jana Abens-Aye; Jim Steinkuehler-Aye; Sadie Weekley-Aye; 11-Aye; motion carried.

Council moved into Closed Session at 11:07am.
Council resumed Open Session at 11:20am.

Ric Martinez asked what the hardship would be if the Council did not grant this waiver. Mr. Mulder stated that there would be some financial limitations for him to provide for his children. Another hardship would be that his K-9 would be limited to future training and would not be used appropriately.

Ric Martinez entertained a motion. Nathan Fulk made a motion that the Council grant the waiver for rule 501-10.1(5) as the rule imposes an undue hardship on Daniel Mulder in that financial and law enforcement training with his K-9 would be limited. The waiver would not prejudice the substantial legal rights of any person; the rule is waivable; and the public health, safety, and welfare can be afforded by other means, specifically the nature and seriousness of the crime has elapsed; the degree of rehabilitation since the crime was committed and the likelihood that the crime would be committed again. Diane Venenga seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

The eighth item (#8*) on the agenda was the Petition for Waiver of Iowa Administrative Code Rule 501-2.1(5) for Benjamin Lavastida on behalf of the Urbandale PD.

Reason for Waiver:

Lavastida was cited with OWI and possession of fraudulent driver's license in 2021 (BAC .106). He pled guilty and the conviction was expunged. Since the incident, Lavastida has graduated from college, matured, "demonstrated character growth" and completed his probation on 2/28/23. Lavastida has not been involved with law enforcement since 2021 other than for a traffic violation.

Mr. Lavastida stated that he was a freshman in college when this incident occurred. He drove himself and three friends to the bars. When the bars closed, he proceeded to drive home with his three friends in the car. He was pulled over immediately by the Iowa City Police. He was cooperative with the police. He completed all of the stipulations of his probation and the charge was later expunged. He owns up to his mistake and takes full responsibility. He realizes that he could have killed himself, his friends or someone else. He states that he only drinks at home occasionally and does not go out to the bars. He states that he has matured and wants to give back to his community. His father, uncle and grandfather were all in law enforcement. Chief Rob Johansen and Sergeant Rebecca Taylor were present at the meeting and are in full support of Mr. Lavastida. They stated that Mr. Mulder was very up front with them during the interview process and did not try to hide any of his background information. The hardship would be that he would be unemployed and would not be able to support himself.

Ric Martinez entertained a motion. Sadie Weekley made a motion that the Council grant the waiver for rule 501-2.1(80B) for Benjamin Lavastida as the rule imposes an undue hardship for him financially and for his personal growth. The waiver would not prejudice the substantial legal rights of any person; the rule is waivable; and the public health, safety, and welfare can be afforded by other means, specifically the nature and seriousness of the crime has elapsed; the degree of rehabilitation since the crime was committed and the likelihood that the crime would be committed again. Jim Steinkuehler seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

Council took a break at 11:37am.

Council resumed Open Session at 11:45am.

The ninth item (#9*) on the agenda was the review of Dawn Fifita's DT Instructor Renewal.

Fifita has been a Jailer in Plymouth County since 12/1/07. She became an ILEA approved Defensive Tactics Instructor on 5/16/14. She attended renewal courses on 6/14/17 and 6/16/21. Her approval expired on 12/30/24. Fifita wants to attend the ILEA Instructor Renewal Course on 3/18/25. Ms. Fifita and Chief Deputy Rick Singer attended the meeting online. Ms. Fifita told the Council that she did not realize she was expiring in December. She waited until October 2024 to look for an Instructor Class when she expired in December. She should have received an Acadis message 180 days before, notifying her that she was going to expire. Plymouth County Sheriff's Office should have received an Acadis message back in June 2024 notifying them of their expiration date. There were no extenuating circumstances that prevented Ms. Fifita to renew her certification before it expired.

Ric Martinez entertained a motion. Jim Steinkuehler made a motion that the Council deny Dawn Fifita attendance at the DT Instructor renewal course as rule 501-4.1(5)(b) does not allow for renewal of a certification after expiration. Kevin Schneider seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

The tenth item (#10*) on the agenda was the Reinstatement Review for James Sandifer.

Sandifer resigned from the Iowa City Police Department after it was alleged that while working GTSB assigned overtime he failed to work his entire shift, submitted time for payment when not working, and submitted documentation for traffic stops that were not made. Sandifer resigned in lieu of discharge for good cause, employer recommended discipline, falsifying public documents, and moral turpitude. He was ordered to serve an 18-month suspension and has completed all of the remaining requirements: 4 hour ethics course, a consultation with Chief Tupper and a written reflection. He is also subject to an ongoing 5-year ban from participating in GTSB. Sandifer seeks full reinstatement. Sandifer has been suspended since May 1, 2023 (21 mos).

Mr. Sandifer was not forthcoming with his supervisors that he was struggling in his personal life, which affected his work. Mr. Sandifer stated that he has done a lot of self reflection and the mistakes he has made. He attended the 8-hour ethics training in-person and he received assistance from a therapist. He has discussed his mental health with his family and continues to see his therapist. Now that he is in a better place mentally and emotionally in his life, he wants to get back into law enforcement and serve the community.

Ric Martinez entertained a motion. Jim Steinkuehler made a motion that the Council grant the request to fully reinstate the law enforcement certification for James Sandifer as the reason for the suspension no longer exists and it is in the public interest to reinstate the certification. Jana Abens seconded the motion. A group voice vote was taken. 10-Aye; 1-Recuse (Venenga). Motion carried.

The eleventh item (#11 *) on the agenda was the Reinstatement Review for Leland Williams.

Williams resigned from the Eagle Grove Police Department after it was alleged that he drove 112 mph through town on his way to a call; purchased DARE materials after he was told to wait; escalated individuals during calls; included incorrect information in reports; attended meetings on work time; violated citizens 4th amendment rights & negligently hit a city vehicle. Williams was charged with resigning in lieu of discharge for good cause and moral turpitude. He was ordered to serve a 6-month suspension and has completed all of the remaining requirements: ethics course, a course on police investigations & report writing; meet with Amy Lapham to discuss the incident leading to his resignation & interpersonal skills necessary for LEOs until maximum benefits are reached. Williams seeks full reinstatement. Williams has been suspended since 1/1/24. He completed the FBI-LEEDA Ethics course, the two courses recommended by Director Carney and saw Amy Lapham for 7 sessions.

Mr. Williams states he did not agree with the alleged speeding issue due to the fact that he was backing up another police officer who was in a fight and needed help. He stated that he takes full responsibility for that but would do it again if another officer's life was threatened. Mr. Williams really enjoyed the therapy sessions with Amy Lapham and continued with additional sessions on his own. It has helped him with depression and other mental health issues. Mr.

Williams stated that the online ethics course was very good. He stated that he learned that his communication needs to be more effective and detailed, not hurried.

Ric Martinez entertained a motion. Jim Steinkuehler made a motion that the Council grant the request to fully reinstate the law enforcement certification for Leland Williams as the reason for the suspension no longer exists and it is in the public interest to reinstate the certification. Melissa Henderson seconded the motion. A group voice vote was taken. All Aye; 11-0; motion carried.

The twelfth item (#12*) on the agenda was the Application for Deferred Suspension for Bret Lappin.

Lappin was discharged from the Ankeny Police Department after reporting to work under the influence of alcohol on two occasions during the first 6 months of 2024. Lappin was discharged for good cause. He was ordered to serve a 24-month suspension from 6/14/24, which he could request to be deferred "upon the successful completion of: a comprehensive substance abuse evaluation and compliance with all treatment/training recommendations; a comprehensive mental health evaluation and compliance with all treatment recommendations; FBI LEEDA Ethics course. The Order indicates that if he is granted a deferred suspension, he must do toxicology monitoring through Recovery Trek at his expense and that the Council may also impose additional requirements as a condition of a deferred suspension. Lappin seeks a deferred suspension at this time.

Mr. Lappin stated that he was going through personal issues and a divorce with his abusive wife and that he started drinking more to cope with these issues. He attended outpatient substance abuse treatment for two weeks.

Ric Martinez entertained a motion. Sadie Weekley made a motion that the Council move into Closed Session for the purpose of discussing records that are required or authorized by state law to be kept confidential, pursuant to Iowa Code section 21.5(1)(a). Jim Steinkuehler seconded the motion. An individual voice vote was taken. Elizabeth Quinn-Aye; Kevin Schneider-Aye; Nathan Fulk-Aye; Diane Venenga-Aye; Ric Martinez-Aye; Melissa Henderson-Aye; Dan Jansen-Aye; Aaron McClelland-Aye; Jana Abens-Aye; Jim Steinkuehler-Aye; Sadie Weekley-Aye; 11-Aye; motion carried.

Council went into Closed Session at 12:27pm.
Council resumed Open Session at 12:51pm.

Bret Lappin advised at this time that he would like to withdraw his waiver. Council accepted his withdrawal.

Council took a lunch break at 12:51pm.
Council resumed Open Session at 1:20pm.

The thirteenth item (#13*) on the agenda was the Jail School 40-hour application for Indian Hills Community College.

Kristi summarized for the Council what this request was for:

Indian Hills is an approved Regional Training Center for Level II Basic Academy training of law enforcement officers. It is requesting to hold a 40-hour Jail School. It has never facilitated training for jailers, nor has the Council ever approved a regional training center to hold a jail school.

Shellie Tedrow was present at the meeting on behalf of Indian Hills Community College and presented their case. She stated that she submitted the agenda for a Jail School at Indian Hills. She stated that it was a similar agenda as to what she used to submit when she was employed with the South Area Iowa Crime Commission. Indian Hills' goal is to provide counties with cost efficient jailer training down in their area.

The Council members had questions for Ms. Tedrow. Dan Jansen asked how many agencies have reached out to her regarding holding a 40-hour Jail School. Ms. Tedrow advised that she had four or five counties reach out to her. These agencies are located in southeast Iowa. Melissa Henderson stated that this request was confusing to her because ILEA is hosting 5-6 Jail Schools across the state. Melissa stated that her agency has "hosted" an ILEA Jail School at their Regional Training Academy but has never requested to be approved to "teach" the 40-hour Jail School. Melissa wanted to clarify that Indian Hills was not asking to "host" but rather, they are requesting to "instruct" their own Jail School. Ms. Tedrow stated that this was correct. Indian Hills is requesting to "instruct" their own Jail School, not host one for ILEA to teach at their facility. Sadie Weekley asked Ms. Tedrow if there was a reason that Indian Hills would not want to "host" ILEA to come down and teach a 40-hour Jail School at their facility vs. doing it on their own. Ms. Tedrow stated that Indian Hills has a continuing education criminal justice department and wants to bring additional law enforcement training in. Ms. Tedrow stated that generating revenue is on everybody's mind and Indian Hills would like to pursue this. Council members didn't feel that there was a need because the South Area Crime Commission already serves the southeastern part of the state with Jail Schools and ILEA can travel to that part of the state if needed. Ms. Tedrow stated that agencies west of Centerville could attend Indian Hills too. Ms. Tedrow stated that their minimum to hold a 40-hour Jail School would be ten. They are wanting to hold two per year, more or less, depending on the need. Indian Hills was granted a Level II Regional back in 2023 but has not held a Level II Academy since being approved because there was not a need. They are planning on holding their first Level II Regional Academy in June 2025. Nathan Fulk stressed his concerns regarding standardized training across the state. The South Area Iowa Crime Commission can only provide training for their own agencies so it is not the same as a Level II Regional Academy. They are treated differently. They serve 13-counties and typically hold five 40-hour jail schools each year. The Council has never granted a "for profit" entity to hold a 40-hour jail school. Indian Hills stated that they would charge participants \$325.00. ILEA held six 40-hour jail schools this past year. There was a 27% decrease in class size and therefore, there was not a need to hold a seventh class in 2024.

ILEA stated that they would be able to hold a 40-hour Jail School at Indian Hills Community College if they would like to “host” the course. Ms. Tedrow stated that Indian Hills enjoys partnering with ILEA and is not trying to take revenue away from ILEA, but provide training for that part of the state.

The Council stressed the fact that there is not a need for another entity to instruct a 40-hour Jail School in the state of Iowa.

Ms. Tedrow stated that she has a passion for jail training. Ms. Tedrow stated that she values the partnership she has with ILEA.

Council members had a discussion amongst themselves regarding this request and what it looks like for the state of Iowa in regards to standardized training. Council members stressed the fact that they value their relationship with Indian Hills Community College and Ms. Tedrow.

Ric Martinez entertained a motion. Sadie Weekley made a motion that the Council deny Indian Hills Community College approval to conduct a 40-hour Jail School at their Regional Academy. Nathan Fulk seconded the motion. An individual voice vote was taken. Aaron McClelland-Aye; Jim Steinkuehler-Aye; Jana Abens-Aye; Elizabeth Quinn-Aye; Kevin Schneider-Aye; Dan Jansen-Aye; Melissa Henderson-Aye; Ric Martinez-Aye; Diane Venenga-Aye; Sadie Weekley-Aye; Nathan Fulk-Aye. 11-Aye; 0-Nay. Motion to deny granted.

The fourteenth item (#14*) on the agenda was the Review of the Screening Committee Consent Agenda.

Waivers: Ben Landis Zach Mixer Michael Bentley Paul Finley
 Caden Doll Cody Hamilton Gustava Gasca-Muniz

CTE Applications: Paul Finley/Gage Hawk

Ric Martinez entertained a motion. Melissa Henderson made a motion to approve the Screening Committee Consent Agenda as presented. Nathan Fulk seconded the motion. A group voice vote was taken. 11-Aye: Quinn Recused (Hamilton); McClelland Recused (Gasca-Muniz); Jansen Recused (Landis). Motion carried.

The fifteenth item (#15*) on the agenda was the ILEA Reports.

Director's Update:

Assistant Director Poole updated the Council stating that ILEA currently has 94 recruits in week five. They had domestic abuse scenarios last week and did very well. Graduation for the 319th Class is Friday, April 25th at 11:00am. Diane Venenga will be present to represent the Academy Council. Graduation for the 320th Class is Friday, April 25th at 2:00pm. Jim Steinkuehler will be present to represent the Academy Council. April's graduation will be held at Rising Sun Church located in Pleasant Hill, Iowa. The Governor did not recommend an appropriation

increase for ILEA's Basic Academy. ILEA will have to evaluate the tuition cost for FY2026. The Governor did recommend \$15 million dollars for the beginning of a driving track. Director Carney is working very diligently with the National Guard, DPS and DOT to maximize our funds.

FY23 State's Audit Report: There were no issues to the audit of ILEA.

POST Test: ILEA is still doing research on other possible tests including the following two:

LEAB

Here's a breakdown of what that means:

- **Law Enforcement:** Refers to the field of law enforcement, which involves maintaining order, enforcing laws, and investigating crimes.
- **Aptitude:** Indicates a natural ability or talent for a particular task or occupation.
- **Battery:** In this context, it refers to a collection or set of tests or assessments.
- Therefore, LEAB is a set of tests designed to assess an individual's aptitude or natural ability for a career in law enforcement.

TABE: Test of Adult Basic Education

Regional Academy Update

Level II WITCC begins March 17th.

Legislative Report: Kristi Traynor advised that there is a bill that was introduced regarding the Basic Academy to include training in regards to profiling motorcyclists along with annual in-service training.

The sixteenth item (#16*) on the agenda was the approval for Director Authority for HR218 Approval Process.

Federal statute requires that we have a process and that we have a qualification course. Each person must go through the qualification course with an approved ILEA Firearms Instructor. One of the questions that has come up, is that Federal Firearms Instructors in the state of Iowa want to provide this service as well. Director Carney is requesting that Council give him the authority to give HR218 approval status to Federal Firearms qualified instructors. The Director would vet those instructors to confirm that they have a current, active federal firearms instructor certification. Once vetted, the Director could grant them approval to teach an ILEA HR218 qualification course for retired officers.

Ric Martinez entertained a motion. Dan Jansen made a motion that the Council approve that the Iowa Law Enforcement Academy Director be given the authority to vet and approve Federal Firearm Instructors to teach the HR218 qualification course. A group voice vote was taken. All Aye; 11-0, motion carried.

The seventeenth item (#17*) on the agenda was Fee Schedule Update for FY2025.

ILEA removed the less lethal course and the less lethal renewal fees because agencies are now selecting their own vendors. With the addition of the MMPI-3 test, Dr. Tatman's case load has grown and he is getting a lot of applicants not showing up for their appointments and therefore he has added a "no show/late fee" of \$75.00. With using the MMPI-3 test, agencies will see two charges. One fee is for the evaluation of the test and the other fee will be for the required interview. The total MMPI-3 cost is \$300.00. ILEA added a \$50.00 dollar jail training fee to cover the costs of tracking jailers and their training. Reserve Officer Training Academy training went from \$250.00 up to \$500.00. The hours that it takes for staff to create/update modules, track their training and communicate back and forth with Reserves takes up several hours of ILEA staff time.

Ric Martinez entertained a motion. Jim Steinkuehler made a motion to approve the FY 2025 Updated Fee Schedule. Sadie Weekley seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

Council took a break at 2:38pm.

Council resumed Open Session at 2:50pm.

The eighteenth item (#18*) on the agenda was to move into Closed Session.

Ric Martinez entertained a motion. Nathan Fulk made a motion that the Council go into Closed Session for the purpose of discussing closed session minutes, whether to initiate licensee disciplinary investigations or proceedings, to discuss the decisions to be rendered in a contested case conducted according to the provisions of Chapter 17A, pursuant to Iowa Code sections 21.5(1)(a), (d), and (f). Diane Venenga seconded the motion. An individual voice vote was taken. Aaron McClelland-Aye; Jim Steinkuehler-Aye; Jana Abens-Aye; Elizabeth Quinn-Aye; Kevin Schneider-Aye; Dan Jansen-Aye; Melissa Henderson-Aye; Ric Martinez-Aye; Diane Venenga-Aye; Sadie Weekley-Aye; Nathan Fulk-Aye. All-Aye; 11-0, motion carried.

Council went into Closed Session at 2:52pm.

Council resumed Open Session at 3:45pm.

Council took a break at 3:47pm. Council resumed Open Session at 4:03pm.

The nineteenth item (#19) on the agenda was to Vote on Items Discussed in Closed Session.

Ric Martinez entertained a motion. Diane Venenga made a motion that the Council approve the December 5, 2024 Closed Session Council Minutes with the amendments discussed in closed session. Melissa Henderson seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

Joint Motion for Release of Investigative Files

Ric Martinez entertained a motion. Nathan Fulk made a motion that the Council grant the parties joint motion for an order releasing the investigative file in case number 24-012 pursuant to Iowa Code section 80B.13A(5). Aaron McClelland seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

Administratively Closed Files

24-051: Ric Martinez entertained a motion. Melissa Henderson made a motion that the Council administratively close this case. Dan Jansen seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-058: Ric Martinez entertained a motion. Aaron McClelland made a motion that the Council administratively close this case. Sadie Weekley seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

Voluntary Surrender Files

24-013: Ric Martinez entertained a motion. Jana Abens made a motion that the Council accept the waiver of hearing and voluntary surrender in case number 24-013 and issue an order permanently revoking the certification with no possibility of reinstatement. Diane Venenga seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-063: Ric Martinez entertained a motion. Dan Jansen made a motion that the Council accept the waiver of hearing and voluntary surrender in case number 24-063 and issue an order permanently revoking the certification with no possibility of reinstatement. Melissa Henderson seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

25-004: Ric Martinez entertained a motion. Nathan Fulk made a motion that the Council accept the waiver of hearing and voluntary surrender in case number 25-004 and issue an order permanently revoking the certification with no possibility of reinstatement. Aaron McClelland seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

25-007: Ric Martinez entertained a motion. Diane Venenga made a motion that the Council accept the waiver of hearing and voluntary surrender in case number 25-007 and issue an order permanently revoking the certification with no possibility of reinstatement. Dan Jansen seconded the motion. A group voice vote was taken. 10-Aye; 1-Recuse(Weekley), motion carried.

25-009: Ric Martinez entertained a motion. Melissa Henderson made a motion that the Council accept the waiver of hearing and voluntary surrender in case number 25-009 and issue an order permanently revoking the certification with no possibility of reinstatement. Diane Venenga seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

Settlement Agreement Files

22-008/25ILEA0005: Ric Martinez entertained a motion. Sadie Weekley made a motion that in case number 25ILEA0005, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Aaron McClelland seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

22-020: Ric Martinez entertained a motion. Nathan Fulk made a motion that in case number 22-020, the Council accept the agreement submitted by the parties and issue the order imposing the agreed upon sanction. Elizabeth Quinn seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

23-050: Ric Martinez entertained a motion. Dan Jansen made a motion that in case number 23-050, the Council accept the agreement submitted by the parties and issue the order imposing the agreed upon sanction. Jana Abens seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-015: Ric Martinez entertained a motion. Diane Venenga made a motion that in case number 24-015, the Council accept the agreement submitted by the parties and issue the order imposing the agreed upon sanction. Sadie Weekley seconded the motion. A group voice vote was taken. 10-Aye; 1-Recuse (Henderson), motion carried.

24-027: Ric Martine entertained a motion. Aaron McClelland made a motion that in case number 24-027, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Kevin Schneider seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-033: Ric Martinez entertained a motion. Elizabeth Quinn made a motion that in case number 24-033, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Kevin Schneider seconded the motion. A group voice vote was taken. 10-Aye; 1-Recuse (Fulk), motion carried.

24-037: Ric Martinez entertained a motion. Sadie Weekley made a motion that in case number 24-037, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Diane Venenga seconded the motion. A group voice vote was taken. 10-Aye; 1-Recuse (Fulk), motion carried.

24-039: Ric Martinez entertained a motion. Dan Jansen made a motion that in case number 24-039, the Council accept the agreement submitted by the parties and issue the order imposing the agreed upon sanction. Melissa Henderson seconded the motion. A group voice vote was taken. 9-Aye; 1-Nay (Weekley); 1-Recuse (Schneider), motion carried.

24-040: Ric Martinez entertained a motion. Diane Venenga made a motion that in case number 24-040, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Elizabeth Quinn seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-046: Ric Martinez entertained a motion. Melissa Henderson made a motion that in case number 24-046, the Council accept the agreement submitted by the parties and issue the order imposing the agreed upon sanction. Aaron McClelland seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-055: Ric Martinez entertained a motion. Jana Abens made a motion that in case number 24-055, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Sadie Weekley seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-059: Ric Martinez entertained a motion. Dan Jansen made a motion that in case number 24-059, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Diane Venenga seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

23-054: Ric Martinez entertained a motion. Aaron McClelland made a motion that in case number 24ILEA0015/23-054, the Council accept the agreement submitted by the parties and issue an order permanently revoking the certification with no possibility of reinstatement. Jana Abens seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

Investigative Files

24-042: Ric Martinez entertained a motion. Sadie Weekley made a motion that the Council find probable cause of a violation of 501 IAC rules 6.2(1)(f); 6.2(2)(b), (2)(c), and (2)(e)(4) and order the Academy to proceed with the case. Melissa Henderson seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-050: Ric Martinez entertained a motion. Diane Venenga made a motion that although the documents gathered in the course of the investigation may constitute a technical violation of the administrative rules; the evidence before the Council indicates that adequate steps have been taken to remedy the violation and to ensure that incidents of a similar nature do not occur in the future. The Council will not pursue formal disciplinary action in this matter. Sadie Weekley seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-052: Ric Martinez entertained a motion. Dan Jansen made a motion that the Council find probable cause of a violation of 501 IAC rules 6.2(1)(f), 6.2(2)(b), and (2)(e)(4), and order the Academy to proceed with the case. McClelland seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

24-056: Ric Martinez entertained a motion. Aaron McClelland made a motion that the Council find probable cause of a violation of 501 IAC rules 6.2(2)(b), and (2)(e)(4), and order the Academy to proceed with the case. Diane Venenga seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.

The twentieth item (#20*) on the agenda was the Petition for Waiver of Iowa Administrative Code Rule 501-2.1(5) for Thomas Steinborn. This waiver was not heard at this time.

The twenty-first item (#21*) on the agenda was future agenda items. There were none.

The twenty-second item (#22*) on the agenda was the next scheduled Academy Council Meeting.

April 3, 2025 at 9:00am
Iowa Law Enforcement Academy-Camp Dodge

The twenty-third item (#23*) on the agenda was adjournment.

Ric Martinez entertained a motion to adjourn. Kevin Schneider made a motion to adjourn the meeting at 4:15pm. Aaron McClelland seconded the motion. A group voice vote was taken. All Aye; 11-0, motion carried.



Ricardo Martinez II, Chair
Iowa Law Enforcement Academy Council



Date