



Acadis User Best Practices

1. The Acadis Portal URL is:
<https://ialea.acadisonline.com/AcadisViewer/Login.aspx>
2. You use your e-mail address the welcome letter was sent to and the password you created to log-in. We cannot set your password, but can send you password reset instructions.

A screenshot of the Acadis Sign In form. The form is white with a blue border. It has a title "Sign In" at the top. Below the title are two input fields: "Enter email address" and "Enter password". Below the input fields is a blue button labeled "Sign in". Below the button is a link "Reset your password". At the bottom of the form are two links: "Terms of Service" and "Feedback".

3. If you are having problems with an Online Event training you launched, try these tips:
 - **Acadis User Help Guidance**
 - **Use a laptop or desktop not a mobile device.**
 - ***If a mobile device must be used, please download a supported browser to login on the mobile device.***
 - **Chrome and Edge are the only two supported browsers.**
 - **Ensure you are using a hardwired or secured Wi-Fi connection.**
 - **Clear the cache**
4. If you encounter an issue, please try to take a screenshot of your computer to show us the issue. I.E. You have completed the training in the launched window, but did not receive completion credit in your portal account
5. Contact ILEA with any technical issues related to your assigned Acadis training. Thank you.