

OPEN SESSION MINUTES
IOWA LAW ENFORCEMENT ACADEMY COUNCIL MEETING

May 26th, 2026 9:00am
ILEA Building, Room 201
7105 NW 70th Avenue, Bldg A-41
Johnston, IA 50131

A meeting of the Iowa Law Enforcement Academy Council was held as a hybrid of in-person and online attendance.

Members Present: Diane Venenga, Vice Chair and Chief, North Liberty Police Department
Nathan Fulk, Colonel, Iowa State Patrol
Melissa Henderson, Officer, Cedar Rapids Police Department
Aaron McClelland, Assistant Chief, Waterloo Police Department
Elizabeth Quinn, Lieutenant, Story County Sheriff's Office
Ryan Ridout, DOT Director, Bureau of Investigation and Identity Protection
Dave McDaniel, Sheriff, Hardin County Sheriff's Office
Daniel Jansen, Captain, West Des Moines Police Department
Kevin Schneider, Sheriff, Polk County Sheriff's Office
David Schrock, Resident of the State
Vicky Long-Hill, Resident of the State
Eric Gjerde, Representative
Judd Lawler, Representative

Members Absent: Sadie Weekley, Captain, Marshalltown Police Department
Laura Roan, Resident of the State
Charles McClintock, Senator
Izaah Knox, Senator

Staff Present: Brady Carney, Director, ILEA
Sherry Poole, Assistant Director, ILEA
Naimah Saadiq, Assistant Director, ILEA
Kristi Traynor, Legal Counsel, ILEA
Kathryn Fukuda, Admin Staff, ILEA
Donna Hallstrom, Admin Staff, ILEA
Nicole Stevens, Admin Staff, ILEA
Jennifer Rico, Admin Staff, ILEA

Guests Present: Paul H. Fitzgerald (online) Zeth Baum (online)

Diane Venenga called the meeting to order, beginning with the pledge of allegiance, introductions of the Academy Council, ILEA staff and guests, and the welcome. Diane Venenga determined there was a quorum. New council member David Schrock was welcomed.

The first item (#1) on the agenda was the disclosure of potential conflicts of interest on open session agenda, of which there were none.

The second item (#2) on the agenda was public comment, of which there was none.

The third item (#3) on the agenda was the review and discussion of the Administrative Rules (EO10 Re-Write).

Discussion began with Chapter One: Organization and Administrative Processes. No council members had questions or input. No changes were proposed.

Discussion moved to Chapter Two: Minimum Standards for Iowa Law Enforcement and Reserve Officers. Discussion began on medical evaluation for hearing and vision, including current ILEA practices require a physician deciding occupational demands. Discussion moved to possible standards for suitability and essential functions for law enforcement, as well as how much the hiring process should be directed. Discussion shifted to the subject of requiring a professional permit to carry, but council decided to leave it as only requiring an applicant show eligibility. Discussion of professional development hours for Academy approved psychologists resulted in change from 20 hours biannually to 8 hours annually.

Discussion moved to Chapter Three: Certification of Iowa Law Enforcement and Reserve Officers. Discussion centered on sheriff elections being outside of the administrative rules due to statutory omissions. No changes were proposed.

Discussion moved to Chapter Four: Professional Development. Discussion centered around clarification of professional development mandated outside of ILEA and licensing, as well as conversations regarding animal control and new legislation and aligning standards with professional development. No changes were proposed.

Discussion moved to Chapter Five: Endorsements. Kristi Traynor and ILEA proposed a potential prerequisite on Firearms & Rifle Instructor endorsements prior to registering for the course to prove proficiency. Council agreed to add 90% qualifying score to registration requirement for Firearms & Rifle instructor endorsement courses as a change.

Discussion moved to Chapter Six: Code of Professional Conduct. Discussion began with moving away from moral turpitude language so as to have professional conduct on minimum standards and dishonorable conduct for sanctions. Discussion moved to professional competency (g) and how to navigate agency and council review on professional incompetency, centering on concern over vagueness of the language. Council agreed to delete section (g). Discussion moved to (i) and the addition of clarifying the “not suitable” decision is a finding from psychological evaluation. Council consensus was to add the clarification to (i) but not to require an Academy-approved psychologist so council is aware of any psychological assessments performed. Discussion moved to dishonorable conduct in (b) and the council process regarding criminal charges. Discussion moved to (b)(i)(i) and whether it’s consistent with other licensing boards. Council decided to change “conduct” to “misconduct.” Discussion moved to (h) and reporting of criminal convictions and the process behind it.

Discussion moved to Chapter Seven: Child Support Noncompliance and Nonpayment of State and Local Debt. No council members had questions or input. No changes were proposed.

Discussion moved to Chapter Eight: Local Schools, Area Schools, and Regional Training Centers. Discussion centered on regional reporting in 8.7(5) and how to share documentation, before moving to 8.7(9) and facility visits. No changes were proposed.

Discussion moved to Chapter Nine: Jailer Standards. No changes were proposed.

Discussion moved to Chapter Ten: Public Safety Telecommunicator Standards. No changes were proposed.

Discussion began regarding Chapter 25-04. Discussion began on citizenship and including it in the non-waivable clauses; no changes were proposed.

Discussion moved to Chapter 25-05. No changes were proposed.

Discussion moved to Chapter 25-06. No changes were proposed.


The fourth item (#4) on the agenda was the Discussion of Uniform Rules of Agency Procedure and Possible Approval to file Emergency Rules Adopting Modifications to Uniform Rules regarding Waivers, Fair Information Practices, and Contested Cases. Melissa Henderson made a motion to adopt and file uniform rules exceptions; Kevin Schneider seconded. A group voice vote was taken: Aye – 11, Nay – 0. Motion carried.

The fifth item (#5) on the agenda was the Discussion of Regulatory Analyses and Possible Approval of same for filing. Melissa Henderson made a motion to adopt the regulatory analyses with the inclusion of chapters 1-10 as amended and to approve the rescission of chapters 11-14; Dave McDaniel seconded. A group voice vote was taken: Aye – 11, Nay – 0. Motion carried.


The sixth item (#6) on the agenda was future agenda items. Diane Venenga advised that the new chair would be elected at the next council meeting, and that new members to the council will have an orientation.

The seventh item (#7) on the agenda was future council meetings. The next meeting is scheduled for Thursday, June 4th at 9:00 AM.

The eight item (#8) on the agenda was adjournment. Elizabeth Quinn made a motion to adjourn; Melissa Henderson seconded. A group voice vote was taken. Meeting was adjourned.



Diane Venenga, Vice Chair
Iowa Law Enforcement Academy Council



Date